



REF. No.: LNCP/LIB/2023-24/01

Date: 28/02/2023

LIBRARY COMMITTEE

Objectives/Functions:

The Library Committee provides a forum for open discussion of matters relating to the Library and its services.

The major objectives are give below:

1. The Library Committee is a standing committee of the Academic Council.
2. To develop collection of reading material useful for various courses.
3. To provide full information support to the teaching-learning process in the college.
4. To provide various library services and facilities to the readers.
5. To support research activity for its progress and qualitative development.
6. To exchange information about the library and information requirements of the academic community of departments, centers and students.
7. The committee also looks into student's complaints, if any.
8. To discuss the need of budget, rules and regulations of the library.

Role & Responsibilities:

The duties and function of the Library Committee shall be:

1. To frame general rules for the management of the Library.
2. To prepare the annual budget estimates of the Library.
3. To allocate funds, from the sanctioned annual budget of the library, for the purchase of books, journals and periodicals.
4. To arrange for the stock taking of the library.
5. To advise the Librarian regarding general library development.

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Date:06/03/2023

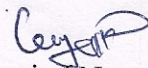
LIBRARY COMMITTEE
Notice and Agenda of Meeting No.01 of 2023

The meeting of Library Committee will be held on 11/03/2023 (Saturday) 3:30 PM in the seminar hall of the college.

The agenda points are as under

1. Confirmation of minutes of Library Committee meeting No.02 of 2022.
2. Facilities in Library premises
3. Working Timing.
4. Procurement of Books.

Please make it convenient for yourself to attend the meeting.


Dr. Govind Nayak

Chairman Library Committee



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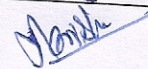
1. Director of Administration
2. Registrar
3. Director LNCP
4. Mrs. Manisha Bhatnagar
5. Mr. Ashish Chourasiya
1. Dr. Dilip Tiwari
2. Ms. Alpana Kulkarni

REF. No.:LNCP/LIB/2023-24/03

Date:11/03/2023

LIBRARY COMMITTEE

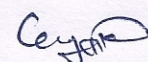
A Meeting of Library Committee was held on 11/03/2023 (Saturday) in Seminar hall of the college from 09:30 PM

S. No.	NAME	DESIGNATION	PROFILE	SIGNATURE
1.	Dr. Govind Nayak	Professor	Chairman	
2.	Mrs. Manisha Bhatnagar	Librarian	Member	
3.	Mr. Ashish Chourasiya	Asso. Professor	Member	
4.	Dr. Dilip Tiwari	Professor	Member	
5.	Ms. Alpana Kulkarni	Asso. Professor	Member	

Confirmation of Minute of Library Committee Meeting No. 02 of 2022 and progress there in the Librarian states that demands for new books had been processed. The books had been received. The college library had functioned till late evening, as per the discussions in last meeting. The students were facilitated to use best use of library.

Discussions

1. Librarian Mrs. Manisha Bhatnagar apprised that the wi-fi facilities were smoothly working in Library premises and students were happily using these facilities.
2. T committee apprised that the timing of the library had been from 09 am to 08 pm. The students from the hostels and also those Students adjacent as per their requirement and convenience in evening time.
3. The Chairman has requested members to workout requirement of books considering up gradation of Syllabus, addition of new books, reading materials etc, at the earliest.
4. Librarian had requested all the departments to submit their requirement considering strength of their students, no. of old books available and no. of other author's books available on the Subjects/no. of topics covered in other books.
5. All the Members had jointly expressed that they all need to ask their faculty to promote more use of Library facilities by themselves and motivate their students also.


Dr. Govind Nayak
